

# Conference information for delegates

This document provides details in relation to the Second Annual LGBTQ Inclusivity in Higher Education conference, hosted by Swansea University, in collaboration with Cardiff University and the University of South Wales. Please ensure you make yourself aware of all the information in this document.

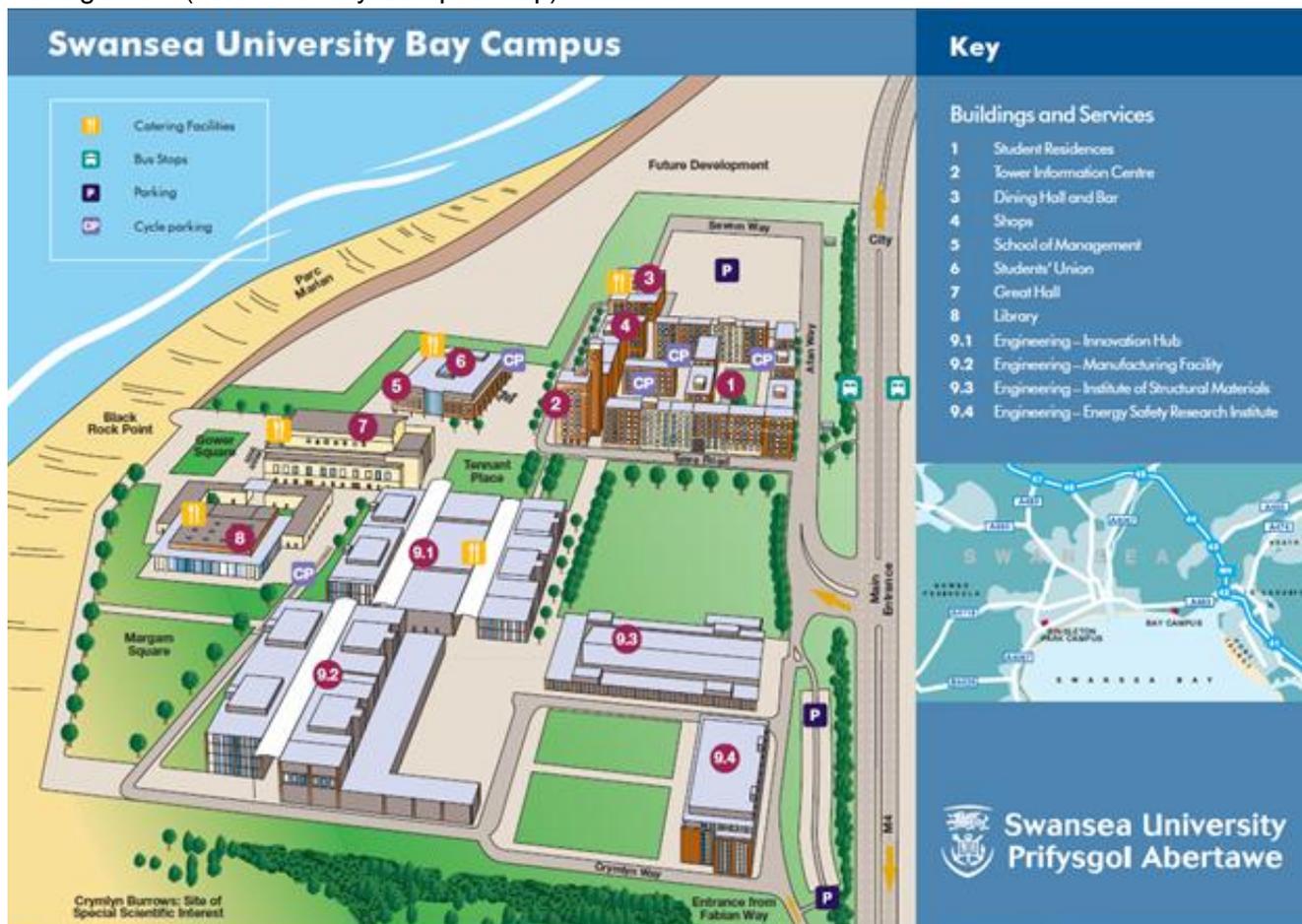
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## Travel information

### Bay Campus Map and Directions

The postcode for the Bay Campus for Satnav users is SA1 8EP. The conference will be held in the School of Management (#5 on the Bay Campus map).



## By Road (from the M4)

- Leave the M4 at Junction 42 (signposted Swansea A483) where the slip road will bring you onto Fabian Way.
- At the first roundabout (1.1 miles) take the second exit continuing west (the first exit is a no through road).
- Continue straight across the junction with traffic lights (Bay Studios on your right). Turn left at the next set of traffic lights, passing the main Bay Campus entrance on your right.
- The visitors car park is located to the left of the entrance.

## By Train, Bus or Coach

- If you are arriving in Swansea by train, a regular and reliable bus service runs from Swansea railway station to the Quadrant Bus Station in the city centre.
- If you are arriving in Swansea by bus/coach to the Quadrant Bus Station (or have come from the railway station to the Quadrant Bus Station), bus number 8 departs from the Quadrant Bus Station for the Bay Campus every 15 minutes. Please see the [First Cymru](#) website for full details.

The maps and directions are all accessible via the Swansea University website. Enter “maps and direction” into the search engine of the Swansea University website.

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## Accommodation information

There are several places you could stay in Swansea if you require accommodation. We recommend the Marriott, as this is where the conference dinner will be held, and we have negotiated a group discount. However, we have also provided contact details for other possibilities in different price ranges.

### Marriott Hotel

The Marriott Hotel is holding 30 beds on a first-come, first-served basis. We have negotiated a group rate for these rooms at £123 Single Occupancy Bed and Breakfast or £133 Double Occupancy Bed and Breakfast.

If you would like to book the Marriott under the group rate, please use the following link to book your room.

[Book your group rate for LGBTQ Inclusivity Conference](#)

### Morgans Hotel Swansea

Prices range from £125 – £250 per night.

Email: [www.morganshotel.co.uk/](http://www.morganshotel.co.uk/)

Address: Somerset Pl, Swansea SA1 1RR

Phone: 01792 484848

### Patricks with Rooms

Prices range from £125 - £185 per night.

Email: [www.patrickswithrooms.com](http://www.patrickswithrooms.com)

Address: 638 Mumbles Rd, The Mumbles, Swansea SA3 4EA

Phone: 01792 360199

## Travelodge Swansea Central Hotel

Prices range from £47 - £70 per night.

Email: <https://www.travelodge.co.uk/hotels/333/Swansea-Central-hotel>

Address: 1 Princess Way, Swansea SA1 3LQ

Phone: 0871 984 6326

## The Village Hotel Swansea

Prices range from £80 - £120 per night.

Email: <https://www.village-hotels.co.uk/hotels/swansea>

Address: Langdon Rd, Swansea SA1 8QY

Phone: 01792 341270

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## Conference dinner

The conference dinner has been booked in the Marriott Hotel and will be held in the function room on the ground floor of the Marriott Hotel. This will be taking place on the 5th September. The Marriott is approximately 15 minutes by car away from the Bay Campus, and parking during the dinner is complimentary.

Dinner schedule:

- Arrival and Drinks reception at 6:30pm;
- Seating at 7:15pm;
- **First course served at 7:30pm.**

You can also stay overnight at the Marriott hotel, and we have negotiated a group rate for this. Details are provided in the accommodation section of this document.

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## Accessibility information

We are committed to making the conference accessible to as many people as we can, and we want to provide a safe and friendly welcome to all delegates. The conference is about inclusion and we will endeavour to do all possible to be inclusive. If there is something specific we can do to make the conference more accessible to you, please let us know by emailing [lgbtplus@swansea.ac.uk](mailto:lgbtplus@swansea.ac.uk).

The following provides information about accessing the conference.

### Physical access at the conference

The conference will take place on the premises of the School of Management at the Bay Campus in Swansea University. The building is wheelchair accessible and rooms will be either on the ground floor or first floor, with the first floor accessible via a lift. All the rooms that have been booked are also wheelchair friendly. If you have a blue parking badge, please let us know by emailing [lgbtplus@swansea.ac.uk](mailto:lgbtplus@swansea.ac.uk) so we can allocate priority parking to you. Priority parking will then be directly outside the building.

## Physical access at the conference dinner

Dinner will be held on the ground floor of the Marriott Hotel. The hotel is wheelchair friendly. If driving, the Marriott is approximately 15 minutes by car away from the Bay Campus, and parking during the dinner is complimentary. If coming by taxi, there is a drop off point directly outside the main entrance. The function room, bar area and toilets are all on the ground floor just few meters away from the main entrance which has wheelchair access. You can also stay overnight at the Marriott hotel, please see the details in the accommodation section of this document.

## Conference sessions

All conference sessions will include materials that are clearly visible with larger fonts, and each room will have microphones which speakers will use. All conference rooms will have enough seating for delegates as allocated for any particular keynote, panel or concurrent session. If you need printouts of slides or materials in advance, please let us know before the conference at [lgbtplus@swansea.ac.uk](mailto:lgbtplus@swansea.ac.uk) and we will try to get these from speakers. If you require materials in different formats, please also let us know.

## Quiet room

We also have a 'quiet room' at the conference which is designated for anyone who wishes to use if they need or prefer to be away from the main conference spaces, for example, for prayer, rest, meditation, or to be away from the stimulation of the conference. We ask that you keep the room quiet and peaceful, and respect others using the room.

## Language

Conference sessions will mainly be conducted in English; however, if you are a speaker and would prefer to conduct your session in Welsh please let us know in advance, so we can arrange for translation equipment. We unfortunately don't have sign language support at the conference by default, but if you require BSL support or interpretation please contact us in advance, and we will arrange this for sessions you are in.

## Toilet facilities

The conference venue has disabled toilet facilities and we will also ensure signs for toilet facilities are clearly visible. All toilets for use by conference delegates will be repurposed as non-gendered.

## Fees/finance

The conference delegate fees are as follows.

Combined ticket (includes both days of the conference) - £95.

Day 1 only ticket - £50.

Day 2 only ticket - £50.

Combined concession ticket for students - £65.

Student day 1 only ticket - £35.

Student day 2 only ticket - £35.

Conference dinner - £35 (no concessions)

If you feel the costs would prevent you joining us, we have a limited Conference Fund available for free conference places (please note, carers will be provided a free space at the conference). To apply to the fund email [lgbtplus@swansea.ac.uk](mailto:lgbtplus@swansea.ac.uk) with the subject 'conference fund' and a decision will be made on a case by case basis.

## Children

The conference is not designed for children / younger people, and some of the themes will be inappropriate for this audience. However, breast-feeding parent/carers are welcome to bring their child with them to the conference, especially if it may be difficult to attend the conference otherwise.

## Food and drink

We will provide drinks and snacks in breaks, and lunch on the two conference days. There will be vegan, gluten and dairy-free options available in breaks and at lunch, all clearly labelled. Please let us know in advance if you have other dietary requirements besides these.

If you are joining us for the conference dinner, and you have any dietary requirement, please let us know in advance at [lgbtplus@swansea.ac.uk](mailto:lgbtplus@swansea.ac.uk) and we will contact the Marriott.

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## Message from the organisers: engaging with the conference

Hello! If you are attending the conference, you will be coming with your own different experiences and identities, with different ways of engaging in discussions in LGBTQ spaces, groups and events, and different ideas on what you expect of others engaging in these spaces. We thought it would be useful to offer the principles we, the organising committee, tried to utilise to guide us in our approach to this conference. We hope that you will find these guiding principles helpful. But just as we had many robust discussions as we set these principles out, we recognise that you might well have very differing views. We invite you to read, consider your personal position, and come to the conference in full knowledge of how we made our choices.

## Guiding principles

### 1. Respecting everyone's needs

As the organisers we recognise that we have a duty of care to everyone involved in the conference. Whilst we don't subscribe to the idea of 'rules' or 'codes of conduct', because we feel it's important that speakers and delegates are responsible for themselves and their own needs and actions, we recognise that we have responsibilities under equality and public duty legislation, in particular in relation to hate speech and bigotry. We also recognise that self-care is important. Some of the conference sessions may contain difficult, controversial or triggering content, so we will ask speakers to state this in the final published conference abstracts, and we ask delegates to carefully consider which sessions they would like to attend. We will also ask speakers to take responsibility for warning participants in sessions wherever possible if particularly sensitive content is coming up.

### 2. Valuing voices

We respect that knowledge is to be valued as residing across all parts of the community. Whilst the conference has been organised by academic institutions, it is not just for academics. We feel it is important to hear the voices of many, such as activists, students, and others. It is through respectful

dialogue with others, we think, that knowledge is extended. Our aim therefore was to be as open to as many different community groups as possible, including those who are unwaged.

### 3. Communication

We recognise that different groups have different agreed 'norms' for communication. The conference will have different types of activities so everyone can authentically engage in a format they feel comfortable with. The implicit rules of academic debate in sessions are therefore to be very carefully considered for appropriateness when taking part in the various types of activities.

### 4. Respecting rights to disclosure

We may prefer not to disclose information about ourselves in the conference, or in individual sessions or activities. We will make our own choices about what we disclose and to whom, and how we participate in various activities, and we feel it is important that no-one is put under pressure to disclose. We will gain explicit consent throughout to display/reveal anything that could identify other people, e.g. via commentary, images, or use of social media.

### 5. Being welcoming

We aim to be as welcoming as possible to all people. This includes people of colour, people from all classes, people across the spectrum of gender or no specific gender, people across the spectrum of sexual attraction or no sexual attraction, people with different beliefs and religions, people of all (adult) ages, people with impairments, neuro-diverse people, and people with all backgrounds and lifestyles. We recognise there are divisions amongst different groups within the community, and we will seek not to problematise other people's identities and/or experiences. We recognise that we need to think carefully about our own assumptions and our own awareness, knowledge and experience around any topics presented, and bear this in mind as we engage with speakers and other delegates.

### 6. Social spaces

During the conference, there will be social spaces where people can come together. We will endeavour to think about the above points in these spaces, but we also recognise the importance of sharing social spaces informally. We have therefore tried to provide a few opportunities where human connections can be built. We feel there should be space for fun and relaxation, too!